

# UK PQ FRAMEWORK

## **WORD COUNT POLICY** **INDEPENDENT ASSESSMENT ROUTE**

### **Guidance on Word Count**

Candidates are advised that strict word limits are in place for each part of the PQSW and AASW. These are detailed below:

#### **PQ Part One Portfolio**

The candidate's self evaluation report must not exceed **4,000**, i.e. 2,000 words per schedule.

#### **Part One APEL Submission**

The candidate's self evaluation report must not exceed **1,000** words.

#### **Written Submission for Verbal Assessment (PQ1)**

This must not exceed **1,000** words.

#### **PQ Part Two (Requirements 2-5)**

The candidate's self evaluation report must not exceed **2,000** words per requirement.

#### **PQ Part Two (Requirement 6)**

The candidate's self evaluation report must not exceed **3,000** words.

#### **PQ Part Two (2-4/2-5) by Assignment**

Assignments 1 and 2 (related to PQ 2& 4) must not exceed **2,500** words.  
Assignment 3 (related to PQ 5) must not exceed **2,000** words.

#### **PQ 2-4/5 by APEL**

The written commentary/mapping statement must not exceed **1,000** words in total.

#### **Written Submission for Verbal Assessment (PQ6)**

This must not exceed **1,000** words.

#### **Written Submission for Verbal Assessment (PQ5&6)**

This must not exceed **1,500** words.

#### **Direct Observation (PQ6)**

The Preparation summary must not exceed **500** words. The reflective summary must not exceed **1000** words.

### **Advanced Award**

The candidate's self evaluation report must not exceed **6,000** words per requirement.

### **Written Submission for Advanced Award by Verbal Assessment**

This must not exceed **1,000** words per requirement.

### **Advanced Award by APEL**

The written commentary/mapping statement must not exceed **1,000** words per requirement.

The above word limits **do not** include bibliography or evidence sections. Candidates should however be selective in relation to the amount of evidence included. Use of appendices should be kept to a minimum. Candidates **must** clearly identify word count on the front page of their submission.

**No margin of excess will be permitted.**

The Candidate must declare their word count for the submission type on their submission.

Multiple submissions from a candidate must indicate the word count on each.

Agency Representatives must ensure a word count is indicated on each submission type.

The Assessor will read up to the appropriate word limit and will base the assessment decision on the content to that point. They will not read beyond the limit.

Should it become apparent within the assessment process that a false word count declaration has been made this will notified to the Assessment Panel.

The Chair of the Assessment Panel will refer the matter to the appropriate Agency Representative on the Management Board.

Revised January 2008